

**JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES**  
**JCDPU, GRISWOLD WPCA, BOROUGH OF JEWETT CITY AND DEEP**  
**MEETING MINUTES**

**March 21, 2025**

A Teams meeting was held to clarify the rolls and responsibilities of various stakeholders involved in wastewater treatment and sewer infrastructure, particularly JC DPU, Griswold WPCA, and the Borough of Jewett City. The primary discussion points included improving communication among entities, ensuring regulatory compliance, funding opportunities for infrastructure projects, and the necessity of revisiting the inter-municipal agreement (IMA). Also to address concerns regarding system capacity, funding, and compliance with state regulations.

**AGENDA ITEM #1 CALL TO ORDER:**

Members from the JCDPU, Griswold WPCA, Borough of Jewett City, Town of Griswold, DEEP and Moonshot Consulting..

**AGENDA ITEM #2 OVERVIEW OF RESPONSIBILITIES AND COMMUNICATION GAPS.**

DEEP outline the statutory responsibilities of the Water Pollution Control Authorities (WPCA) and the necessity of keeping sewer funds separate.

Concerns were raised over the lack of coordination and communication among municipal entities and WPCAs.

Several participants emphasized the need for clarity in responsibilities and a structured communication plan.

**AGENDA ITEM # 3 SYSTEM CAPACITY AND COMPLIANCE CONCERNS.**

Jewett City DPU expressed concerns about maintaining compliance with state and federal funding eligibility.

Griswold WPCA representatives stated that they believed their notifications and planning had been adequate.

There was disagreement about whether all necessary permits and evaluations had been conducted before connecting sewer infrastructure.

DEEP emphasized the importance of proactive capacity evaluations to avoid potential compliance issues in the future.

#### **AGENDA ITEM # 4 INER-MUNICIPAL AGREEMENT (IMA) REVIEW.**

The IMA between Griswold WPCA and Jewett City DPU was discussed with a focus on whether the current agreement reflects actual system usage and capacity.

It was confirmed that the agreed capacity in the IMA has already been exceeded necessitating a revision.

Participants suggested that a joint review of the agreement should be scheduled to ensure equitable allocation of capacity and funding responsibilities.

#### **AGENDA ITEM # 5 INFRASTRUCTURE UPGRADES AND FUNDING.**

Jewett City DPU and Griswold WPCA discussed upcoming infrastructure projects and potential funding sources including the Clean Water Fund. Made mention were current grant and loan options with 55% grant availability for planning reports. 20% grant and 80% loan availability for construction projects at a 2% interest rate over 20 years.

JCDPU is currently seeking vendors through the RFQ process to conduct a comprehensive system analysis.

#### **AGENDA ITEM # 6 ACTION ITEMS.**

Griswold WPCA and Jewett City DPU to formally initiate discussions on updating the IMA.  
Conduct a full assessment of system capacity and confirm compliance with the state Conservation & Development (C&D) Plan.

Review eligibility for Clean Water Fund support and ensure all necessary documentation is submitted.

JCDPU to proceed with RFQ selection process and inform stakeholders about progress by end of April/May.

Future meetings to be scheduled to ensure continued collaboration.

Complete the RFQ process for system assessment.

#### **AGENDA ITEM # 9 ADJOURN.**

The meeting was adjourned with encouragement to remain in contact and participate in future meetings.

Respectfully submitted by,



Amy Froscello  
Office Manager, JCDPU