

**Jewett City Department of Public Utilities  
Board of Commissioners  
Meeting Minutes  
October 14, 2020**

The regular meeting of the Board of Public Utilities Commissioners was held via telephone conference in the office of the DPU on Wednesday, October 14, 2020, at 4:30 pm.

Due to the continued circumstances of the COVID-19 virus pandemic in the State of Connecticut and Governor Lamont's order standing that no one is to meet with over twenty-five persons in the same room with no less than six feet apart, the meeting was held by telephone conference. A roll call was taken by telephone. Chairman Demicco called the meeting to order with Comm. Comfort present. With two Commissioners present, a quorum was met. Also, on telephone conference was Timothy Sharkey, Borough Warden; and Kenneth S. Sullivan, Director of Utilities and the secretary in the Board room.

**AGENDA #2 APPROVE THE MINUTES OF THE REGULAR MONTHLY BOARD MEETING HELD ON SEPTEMBER 9, 2020:**

Comm. Comfort made the motion to accept and approve the minutes of the regular monthly board meeting held on September 9, 2020 as written and presented prior to the meeting. The motion was seconded, with both in favor, the motion passed.

**AGENDA #3 READING OF COMMUNICATIONS:**

Statements from Talcott Resolution were enclosed for the Board's information.

**AGENDA #4 REPORTS OF OTHER COMMISSIONERS:**

Chairman Demicco stated that he attended the Borough of Jewett City monthly meeting and various CMEEC meetings via telephone conferences.

**AGENDA #5 DISCUSS AND TAKE APPROPRIATE ACTION ON ANNUAL APPA MEMBER DUES:**

Director Sullivan informed the Commissioners that we have received the American Public Power Association (APPA) annual dues invoice. He mentioned that APPA is a valuable organization to be part of and suggested paying these dues for another year. Chairman Demicco made the motion to accept the invoice and pay the dues to APPA. The motion was seconded, with both in favor, the motion passed.

**AGENDA #6 SEWER UPDATE;**

Director Sullivan informed the Commissioners that the WWTP is running fine and the chemical testing is in line with our permit requirements.

Director Sullivan stated that there is an issue on Elm Street that may need investigating of which there may be a pitch problem that needs looking at. He stated that John Hagstrom has been to the site and put a camera through the line and found no roots in the pipe. He also mentioned that there may be a cost to repair this line, which is concerning after his continued review of the Sewer Division Financial Statements.

He also mentioned that there was nothing to report with the GWPCA.

He informed the Commissioners that the Dakota Property (the old Summit Convalescent Home) was still in Phase 1 of development.

**AGENDA #7 OTHER BUSINESS:**

Director Sullivan informed the Commissioners that there is an issue of 77 Anthony Street property owing us an invoice for work that was done for them. They are requesting power be turned on at the same property. He stated that normally, per policy, we would not turn on electricity until all outstanding amounts be paid in full.

He stated this was discussed at a previous meeting after which a letter was mailed to them requesting payment before interest would start being added to the outstanding balance. He stated we have received a partial payment but has not been paid in full. After much discussion, both agreed to stay with our policy of requiring past due amounts being paid in full before service is connected.

Director Sullivan informed the Commissioners that there was a pole fire on Slater Avenue across from the Eastern Bank. He stated that it is an Eversource pole and they were called to come as soon as possible. He stated that after arriving, Eversource had to shut off power to the whole city, as that pole wire relayed the power to the Water Street substation. They put out the fire and found it was an insulator that was the problem. They did temporary repairs and the power was turned back on in about 20 minutes.

**AGENDA #8 ADDRESS PUBLIC CONCERNS:**

Warden Tim Sharkey stated that he wanted to thank everyone for fixing the light at Fanning Park.

With no further business to come before the Board, Chairman Demicco made the motion to adjourn the meeting at 4:52 pm. The motion was seconded with both in favor.

Respectfully submitted,

Debra L. Bingell  
Secretary to the Board