

**Jewett City Department of Public Utilities
Board of Commissioners
Meeting Minutes
November 12, 2020**

The regular meeting of the Board of Public Utilities Commissioners was held on Thursday, November 12, 2020, at 4:30 pm.

Due to COVID-19 requirements this meeting was held via telephone conference. Chairman Demicco called the meeting to order and took a roll call with Comm. Throwe and Comfort present. Also, in attendance by phone was Timothy Sharkey, Borough Warden; with Kenneth S. Sullivan, Director of Utilities and the secretary to the board in the office.

AGENDA #2 APPROVE THE MINUTES OF THE REGULAR MONTHLY BOARD MEETING HELD ON OCTOBER 14, 2020:

Comm. Comfort made the motion to accept and approve the minutes of the regular monthly meeting held on October 14, 2020. The motion was seconded with all in favor.

AGENDA #3 READING OF COMMUNICATIONS:

Enclosed for the Commissioner's information was the Talcott Resolution quarterly statement.

AGENDA #4 REPORTS OF OTHER COMMISSIONERS:

Comm. Throwe stated that he attended the CMEEC Governance Committee meeting and action was taken to assure that a staff member from each company should be on each committee.

Chairman Demicco stated that he had attended many CMEEC meetings and the Borough of Jewett City Warden and Burgesses meeting.

AGENDA #5 SEWER UPDATE:

Director Sullivan informed the Board that he was still working on the issue on Elm Street. He stated that he would like to get in contact with CLA Engineering and that he suggests hiring them to prepare transit data etc. on whether there is a pitch issue there. He also stated that this would be a very large job. After much discussion, Chairman Demicco made the motion to hire CLA Engineering to determine if we have a pitch problem on Elm Street. The motion was seconded with all in favor.

Director Sullivan stated that the plant is running well with regards to a chemical analysis perspective.

AGENDA #6 OTHER BUSINESS:

Director Sullivan informed the Commissioners that he received a memo from CMEEC at a meeting on November 19, 2020 that said that they'd be decreasing the number of Alternates on the CMEEC Board from two to one person.

Director Sullivan stated that an employee informed him that they were directly exposed to a COVID-19 individual. He stated that the employee has been tested and should know the results by Monday. He also stated that yesterday, Wednesday, the office was disinfected. He also stated that on one else in the office is feeling any symptoms.

Director Sullivan also informed the Commissioners that the reimbursement for the Neighborhood Assistance Act funds given to the Slater Library has been received. The amount has been returned to the Capital Replacement Fund bank account.

AGENDA #7 ADDRESS PUBLIC CONCERNS:

Warden Timothy Sharkey informed the Commissioners that he and First Selectman Todd Babbitt were invited by the Jewett City Water Company to attend a rate increase meeting.

AGENDA #8 ADVISOR FROM JANNEY MONTGOMERY SCOTT TO CALL IN TO DISCUSS INVESTMENT OPTIONS:

Eileen Keegan, our Advisor at Janney Montgomery Scott, called in to the meeting to explain investment options she has available other than any certificates of deposit and money market accounts that are offering very low interest rates at this time. She explained about structured notes that are offering better interest rates but are dependent on two indexes in two-year and five-year notes. She was asked which was the most popular structured note, and she answered that the five-year note was. After some discussion, Ms. Keegan thanked the board for allowing her to explain structured notes, and the Board thanked her for her assistance.

With no further business to come before the Board, Chairman Demicco made the motion to adjourn the meeting at 5:09 pm. The motion was seconded with all in favor.

Respectfully submitted,

Debra L. Bingell
Secretary to the Board