

**JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES  
BOARD OF COMMISSIONERS'  
MEETING MINUTES**

**July 14, 2021**

The regular meeting of the Board of Public Utilities Commissioners was held telephonically on Wednesday, July 14, 2021, at 4:30 p.m.

The meeting was called to order at 4:30pm by Chairman Demicco with Commissioner Richard Throwe, Commissioner Kenneth Comfort, and Kenneth Sullivan, Director of Utilities, participating telephonically. Also participating telephonically was, Timothy Sharkey.

**AGENDA ITEM #2 APPROVE THE MINUTES OF THE REGULAR MONTHLY MEETING HELD ON MAY 12, 2021 AND THE SPECIAL MEETING OF JUNE 23, 2021.**

Commissioner Throwe made the motion and was seconded by Commissioner Comfort to accept the minutes of the May 12, 2021, meeting as presented. All in favor; **motion carried.**

Chairman Demicco made the motion and was seconded by Commissioner Comfort to accept the minutes of the special meeting of June 23, 2021. All in favor; **motion carried.**

**AGENDA ITEM #3 READING OF COMMUNICATIONS**

None at this time.

**AGENDA ITEM #4 REPORTS OF OTHER COMMISSIONERS**

Director Sullivan reported on commissioner reappointments to the Griswold Water Pollution Control Authority Board at the recent GWPCA meeting.

**AGENDA ITEM #5 RATIFY PREVIOUS VERBAL DECISION TO WRITE OFF ELECTRIC DIVISION BAD DEBTS.**

Chairman Demicco made the motion and Commissioner Comfort seconded to ratify previous verbal decision to write off \$74, 518.60 in bad debt. All in favor; **motion carried.**

**AGENDA ITEM #6 DISCUSS AND TAKE APPROPRIATE ACTION ON REVISED ELECTRIC POLICY ON PAYMENT ARRANGEMENTS.**

The language in this policy was updated to include what current practice is including criteria for payment arrangements and arrangement must be settled by the beginning of the next moratorium. Chairman Demicco made the motion and Commissioner Comfort seconded to accept the policy as written. All in favor; **motion carried.**

**AGENDA ITEM #7 SEWER UPDATE.**

Director Sullivan stated the following: the waste water treatment plant is running on plant water versus city water and that is helping reduce expenses; Capital Improvement work is taking place in the control room to address the air conditioning system; there is a mold issue still left to deal with; e-coli permits levels were exceeded due to recent heaving rains - this is a very common issue; exploring relining the pipe that runs from Pleasant View through the woods to Burleson Lane pump station due to ground water infiltration.

**AGENDA ITEM #8 OTHER BUSINESS.**

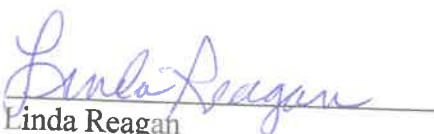
Board meetings will be held in the office beginning with August 11, 2021 meeting.

**AGENDA ITEM #9 ADDRESS PUBLIC CONCERNS.**

None.

Chairman Demicco made the motion to adjourn the meeting at 4:39 pm. Commissioner Comfort seconded. All in favor; **motion carried.**

Respectfully submitted by,

  
Linda Reagan  
Interim Secretary to the Board