

**Jewett City Department of Public Utilities
Board of Commissioners
Meeting Minutes
February 12, 2020**

The regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday, February 12, 2020, at 4:30 pm.

Chairman Demicco called the meeting to order with Comm. Throwe and Comfort present. Also, in attendance was Timothy Sharkey, Borough Warden; and Kenneth S. Sullivan, Director of Utilities.

AGENDA #2 APPROVE THE MINUTES OF THE REGULAR MONTHLY BOARD MEETING HELD ON JANUARY 8, 2020:

Comm. Comfort made the motion to approve and accept the minutes of the regular monthly board meeting held on January 8, 2020 as presented and distributed prior to the meeting. The motion was seconded with all in favor.

AGENDA #3 READING OF COMMUNICATIONS:

There were none for this meeting.

AGENDA #4 REPORTS OF OTHER COMMISSIONERS:

Comm. Throwe stated that he went to his first meeting with the new CEO of CMEEC, David Meisinger, in attendance.

Chairman Demicco stated that he had attended six CMEEC meetings with nothing to report. He also stated that he went to the Borough of Jewett City Warden and Burgesses meeting.

AGENDA #5 RATIFY VERBAL DECISION TO PAY ANNUAL DUES FOR NEPPA MEMBERSHIP:

After some discussion, Chairman Demicco made the motion to ratify the verbal decision to pay the 2020 annual dues for NEPPA Membership. The motion was seconded with all in favor.

AGENDA #6 DISCUSS AND TAKE APPROPRIATE ACTION ON CHANGE TO 'RECONNECTION CHARGE' POLICY:

Director Sullivan explained that when the company does non-payment terminations, the old policy states we charge \$75.00 to turn a customer on after hours in the month of December, January, and February. He suggested that this amount be increased to \$100.00 cash being paid to the man on duty before reconnecting power as written in the enclosed amended policy. After much discussion, Chairman Demicco made the motion to accept and approve the amended policy entitled "Reconnection Policy" as written. The motion was seconded with all in favor.

AGENDA #7 DISCUSS AND TAKE APPROPRIATE ACTION UPDATING 'SOLAR INCENTIVES' POLICY:

Director Sullivan informed the Board that he has updated the amounts for solar incentives for calendar year 2020. After some discussion, Chairman Demicco made the motion to update the solar incentives and amend and accept the policy entitled "Solar Incentives" as written and presented. The motion was seconded with all in favor.

AGENDA #8 SEWER UPDATE:

Director Sullivan stated that the wastewater plant is running at or below permit levels. He also stated that many items need repairs, with one grinder that has been repaired.

Director Sullivan informed the Board that the Senior Center had been on the system before any fees were required and that the new Senior Center should be grandfathered with the Buy-In and Tie-In Fees being waived. All agreed to present an agenda item in the March board book.

He also stated that he had heard of nothing being worked on in the Route 201 area.

He stated that the housing at the former convalescent home property off Route 164 was digging for the installation of the sewer pipes.

AGENDA #9 OTHER BUSINESS:

There was none for this meeting.

AGENDA #10 ADDRESS PUBLIC CONCERNS:

Director Sullivan stated that he received a letter from Richard Kata requesting an adjustment on his sewer bill because the Jewett City Water Company supplies water to his house and to a trailer in the backyard, but the trailer is not hooked to the wastewater lines, it has a septic system. After some discussion, all agreed to table a decision to the next meeting and suggest Director Sullivan talk to Mr. Kata regarding the septic system for the trailer.

Warden Sharkey stated that he asked Director Sullivan to attend a public hearing being held on March 2, 2020, regarding the funding for the flood wall to be installed at the wastewater treatment plant. He stated that the public hearing will be held before the regular monthly meeting of the Board of Warden and Burgesses.

With no further business to come before the Board, Chairman Demicco made the motion to go into executive session at 5:21 pm to discuss a proposed contract between JCDPU and Griswold School Systems and allow the secretary to leave the meeting. The motion was seconded with all in favor.

The above was respectfully submitted,

Debra L. Bingell
Secretary to the Board

AGENDA #11 EXECUTIVE SESSION:

Chairman Demicco moved the meeting back into regular session at 5:37 pm.

Chairman Demicco made the motion to adjourn the meeting at 5:38 pm. The motion was seconded by Comm. Comfort with all in favor.

Kenneth Sullivan
Acting Secretary