

JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES

**BOARD OF COMMISSIONERS'
SEWERAGE DIVISION MEETING MINUTES**

February 12, 2025

The sewerage division regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday February 12, 2025, immediately following the electric division meeting.

AGENDA ITEM #1 CALL TO ORDER:

Chairman Demicco announced the meeting in session at 5:15 PM with Commissioners Ken Comfort, Timothy Sharkey, and Elier Alvarado, Director of Utilities, present. Also in attendance was Todd Sklodosky recording, and members of the public.

AGENDA ITEM #2 APPOINT CHAIRMAN FOR THE BOARD FOR THE UPCOMING CALENDAR YEAR.

Commissioner Comfort motioned to appoint Louis Demicco as Chairman. Motion seconded with All **in favor; motion carried.**

AGENDA ITEM #3 APPROVE THE MINUTES OF THE REGULAR MEETING OF JANUARY 6, 2025.

Commissioner Comfort made the motion to approve the minutes of the regular meeting on January 6, 2025. Motion seconded with All **in favor; motion carried.** Comm. Sharkey abstained.

AGENDA ITEM # 4 ADDRESS PUBLIC CONCERNS.

No mention of public concerns for this session.

AGENDA ITEM # 5 READING OF COMMUNICATIONS.

No communications for this session.

AGENDA ITEM #6 REPORTS FROM OTHER COMMISSIONERS.

Chair. Demicco made mention that he attended two CMEEC meetings, the Borough meeting and the regular risk management meeting.

AGENDA ITEM # 7 DISCUSS AND TAKE APPROPRIATE ACTION ON TWO PROPOSED CHANGES TO PAID HOLIDAYS.

Director Alvarado discussed changing the floating holiday from being taken on one's birthday to anytime throughout the calendar year. He also proposed adding Juneteenth as a holiday to align with federal holidays. Mention was made of associated costs for the changes. Chair Demicco made mention of union contracts that Director Alvarado will address with the unions. Chair Demicco made the motion to accept the proposed changes with eliminating the dates of all holidays since most change year-to-year. Motion seconded with **All in favor; motion carried.**

AGENDA ITEM # 8 RATIFY CONFLICT OF INTEREST POLICY.

Director Alvarado made mention that the first part of the USDA application is completed which prompted the ratification of the policy due to USDA requirements. Chair Demicco made the motion to ratify the policy as presented. Motion seconded with **All in favor; motion carried.**

AGENDA ITEM # 9 DISCUSS AND TAKE APPROPRIATE ACTION ON OBSOLETE AMORTIZATION SCHEDULE FOR SEWER BUY-IN AND TIE-IN FEE POLICY.

After much discussion no action was taken.

AGENDA ITEM # 10 OTHER BUSINESS.

Director Alvarado briefed the Board on the many repairs that have been completed to include upcoming necessary repairs and on going larger projects. The plant is operating within permit.

A lighting upgrade using conservation funds was made mention.

Many discussions and concerns pertaining to the Lisbon clogged line were mentioned to include no flow coming in that will impact revenues.

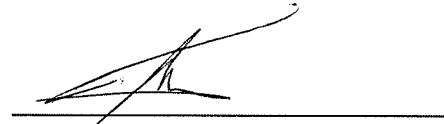
AGENDA ITEM # 14 EXECUTIVE SESSION WITH THE FULL BOARD, AND DIRECTOR ELIER ALVARADO.

Chair Demicco made the motion to enter the executive session at 5:37 PM. Motion seconded with **All in favor; motion carried.** Regular session was re-entered at 6:05 PM. (No motions were made in the Executive Session.)

AGENDA ITEM # 16 ADJOURN.

Chair. Demicco made the motion to adjourn the meeting at 6:06 PM. Motion seconded with All **in favor; motion carried.**

Respectfully submitted by,

A handwritten signature in black ink, appearing to read 'Todd A. Sklodosky', is written over a horizontal line. The signature is stylized and cursive.

Todd A. Sklodosky
Secretary to the Board