

**Jewett City Department of Public Utilities  
Board of Commissioners  
Meeting Minutes  
June 8, 2022**

The regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday, June 8, 2022, at 4:30 pm.

A roll call was taken. Chairman Demicco called the meeting to order at 4:34pm with Comm. Comfort in the office and Comm. Throwe present via telephone. Also, in attendance were Tim Sharkey, Borough Warden and Kenneth Sullivan, Director of Utilities.

**AGENDA #2 APPROVE THE MINUTES OF THE PUBLIC HEARING OF MAY 5, 2022 AND THE REGULAR MONTHLY BOARD MEETING HELD ON MAY 11, 2022:**

Comm. Comfort made the motion to approve the May 5, 2022, Public Hearing meeting minutes as written and presented prior to the meeting. The motion was seconded with all in favor.

Comm. Comfort made the motion to approve the May 11, 2022, regular monthly meeting minutes as written and presented prior to the meeting. The motion was seconded with all in favor.

**AGENDA #3 READING OF COMMUNICATIONS:**

Director Sullivan explained that enclosed for the Commissioners information was:

- \* A copy of Talcott Resolution's quarterly report of January through March 2022.
- \* A copy of the Virtus Investment quarterly dividend check that was deposited into the pension checking account.
- \* An annual statement from Reliance Standard Life Insurance Company.

**AGENDA #4 REPORTS OF OTHER COMMISSIONERS:**

Chairman Demicco stated that he attended CMEEC's Legislative, Monthly Board and Budget meeting this past month.

Comm. Comfort stated that he attended the Borough of Jewett City's monthly meeting at which an email received by Warden Sharkey was read regarding the possible increase in electric rates.

**AGENDA #5 DISCUSS AND TAKE APPROPRIATE ACTION ON METER DEPOSITS POLICY:**

Director Sullivan explained that with the anticipated increase in electric rates, meter deposits are looked at and increases are recommended. He stated that the enclosed policies show the old rates and the suggested new rates for JCDPU Meter Deposits. He noted that there would be no change in the meter deposit required at the Ashland Manor or McCluggage Manor. After some discussion, Chairman Demicco made the motion to approve the amended policy for "Meter Deposits Residential" as presented. The motion was seconded with all in favor.

**AGENDA #6 DISCUSS AND TAKE APPROPRIATE ACTION ON ELECTRIC DIVISION BUDGET FOR FISCAL YEAR 2022-23:**

Director Sullivan informed the Board that staff has completed the budget for fiscal year 2022-23 using amounts that were presented at the time. He stated that he was still working on what the exact percent of rate increases that will go into effect. He also noted with the increase that was used, this budget is showing a budget loss. There was some discussion on the possible causes to effect this.

Chairman Demicco made the motion to approve the Electric Division Budget for Fiscal Year 2022-23 as presented. The motion was seconded with all in favor.

Chairman Demicco made the motion to approve the amount of \$40,000. For Capital Expenditures. The motion was seconded with all in favor.

Chairman Demicco made the motion to approve the cost of \$7.00/hour for each line truck and \$2.00/hour for each pickup truck to be charged to the associated accounts when used for capital and maintenance work. The motion was seconded with all in favor.

Chairman Demicco made the motion to approve the percent for overhead of 45% to be charged on labor only when capital additions are being worked on. The motion was seconded with all in favor.

**AGENDA #7 SEWER UPDATE:**

Director Sullivan informed the Commissioners that we have been informed by the State of Connecticut that our nitrogen removal levels were below standard and that we would be paying the State of CT this year in the amount of \$901.00.

Director Sullivan stated that the chemical analysis is testing at or below permit levels this past month.

Director Sullivan informed the Board that NAGE Negotiations would be starting soon.

Comm. Comfort asked whether the sewer pipe on Ashland Street had a camera put into it? Director Sullivan informed him it was and the pipe needs to be relined and that the Borough of Jewett City has generously offered to pay for it through the ARPA Funds they have received.

Chairman Demicco asked if anything has been said about the State resurfacing the road on Route 164 and if any sewer pipes would be installed while it was dug up? Director Sullivan stated that he hadn't heard anything about it.

**AGENDA #8 OTHER BUSINESS:**

Director Sullivan informed the Commissioners that on there was no other business at this time.

**AGENDA # ADDRESS PUBLIC CONCERNS:**

Director Sullivan stated that he had nothing further for this meeting.

Chairman Demicco made a motion to go into executive session at 4:47 pm to discuss confidential possible power purchase through CMEEC and allowing Director Sullivan and Warden Sharkey to stay, and releasing the secretary from the rest of the meeting.

The above is respectfully submitted by

Debra L. Bingell  
Secretary to the Board

Chairman Demicco moved the meeting back into regular session at 5:09 pm.

Chairman Demicco made the motion to purchase 3.08% of Hydro Project in conjunction with CMEEC with permission to purchase 4.5% of the output of this project if that is available for purchase. The motion was seconded with all in favor.

With no further business to come before the Board, Comm. Comfort made the motion to adjourn the meeting at 5:11 pm. The motion was seconded by Chairman Demicco with all in favor.

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Kenneth S. Sullivan  
Acting Secretary