

**Jewett City Department of Public Utilities
Board of Commissioners
Meeting Minutes
July 13, 2022**

The regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday, July 13, 2022, at 4:30 pm.

A roll call was taken with Chairman Demicco and Comm. Throwe on the telephone and Comm. Comfort in the office. Also, in attendance were Tim Sharkey, Borough Warden via phone and Kenneth Sullivan, Director of Utilities, in the office. Chairman Demicco called the meeting to order at 4:30 pm with.

AGENDA #2 APPROVE THE MINUTES OF THE REGULAR MONTHLY BOARD MEETING HELD ON JUNE 8, 2022:

The first motion was to add to this agenda:

Comm. Comfort made the motion to add 'Approve the Minutes of the Special Meeting Held on June 27, 2022 to Agenda #2'. The motion was seconded with all in favor.

Comm. Comfort made the motion to approve the June 8, 2022 meeting minutes as written and presented prior to the meeting. The motion was seconded with all in favor.

The secretary read the minutes of the Special Meeting held on June 27, 2022.

Comm. Comfort made the motion to approve the June 27, 2022, special meeting minutes as read. The motion was seconded with all in favor.

AGENDA #3 READING OF COMMUNICATIONS:

Director Sullivan noted that there are no communications for this meeting.

AGENDA #4 REPORTS OF OTHER COMMISSIONERS:

Chairman Demicco stated that he attended CMEEC meetings and the monthly meeting of the Borough of Jewett City this past month.

AGENDA #5 RATIFY PREVIOUS VERBAL DECISION TO HAVE THE OFFICE BUILDING SIDED:

After some discussion, Chairman Demicco made the motion to ratify the verbal decision to approve the residing of the office building at a cost not to exceed \$25,000.00. Comm. Throwe seconded the motion with all in favor.

AGENDA #6 DISCUSS AND TAKE APPROPRIATE ACTION ON SOLAR INCENTIVE POLICY:

Director Sullivan explained the new rates for solar incentives which would be \$0.25 per Kw up to 10 Kw systems and \$0.10 per Kw for systems greater than 10Kw but less than 15Kw.

After some discussion, Chairman Demicco made the motion to accept the new rates for solar incentives as discussed. The motion was seconded with all in favor.





AGENDA #7 SEWER UPDATE:

Director Sullivan stated that the chemical analysis is testing fine at the Wastewater Treatment Plant as far as permit is concerned.

Director Sullivan noted that the financial statements are continually in the red mainly because of the repairs needing to be done at the wastewater treatment plant.

Director Sullivan informed the Board that NAGE Negotiations have begun and are still in effect.

Comm. Comfort asked how the new employee at the wastewater treatment plant was progressing. Director Sullivan stated that he has finished his Sacramento books and is preparing for the Grade I test.

Director Sullivan stated that he had been emailed a draft permit and when the official permit is received to build the flood wall, then DEEP is to release the funding. He stated that Keller & Keller would put in extra money if the project exceeds the projected amount.

AGENDA #8 OTHER BUSINESS:

Director Sullivan informed the Commissioners that he had heard from Rocco Marciano, of Heritage Benefits, regarding funding of our pension plan due to rates that have fallen in the plan. He stated that Mr. Marciano recommends funding the plan by \$80,000.00 by January 2023. Director Sullivan stated that Mr. Marciano would come to a meeting if there are any questions. After some discussion, Comm. Comfort made the motion to approved funding the pension plan by a total of \$80,000.00 in increments of \$20,000.00 every other month and to be completed by January 2023. The motion was seconded with all in favor.

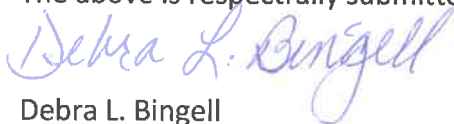
AGENDA #9 ADDRESS PUBLIC CONCERNS:

Director Sullivan stated that he had nothing further for this meeting.

EXECUTIVE SESSION:

Chairman Demicco made a motion to go into executive session at 4:50 pm to discuss financial updates and union business allowing Director Sullivan and releasing the secretary from the rest of the meeting. The motion was seconded with all in favor.

The above is respectfully submitted by



Debra L. Bingell
Secretary to the Board

Chairman Demicco moved the meeting back into regular session at 5:04 pm.

With no further business to come before the Board, Comm. Comfort made the motion to adjourn the meeting at 5:05 pm. The motion was seconded by Chairman Demicco with all in favor.



Kenneth S. Sullivan
Acting Secretary