

**Jewett City Department of Public Utilities
Board of Commissioners
Meeting Minutes
August 10, 2022**

The regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday, August 10, 2022, at 4:30 pm.

Chairman Demicco called the meeting to order with Comm. Throwe and Comfort. Also, in attendance were Carol Throwe and Kenneth Sullivan, Director of Utilities

AGENDA #2 APPROVE THE MINUTES OF THE REGULAR BOARD MEETING HELD ON JULY 13, 2022:

Comm. Comfort made the motion to approve the July 13, 2022, regular meeting minutes as written and presented prior to the meeting. The motion was seconded with all in favor.

AGENDA #3 READING OF COMMUNICATIONS:

Director Sullivan explained that enclosed for the Commissioners information was a copy of CIRMA's check in the amount of \$895.00 to us for our share of their Member's Equity Distribution.

Director Sullivan stated that the revised policy entitled 'Solar Incentives' that was discussed and revised at the July 13, 2022 meeting was enclosed for the Board.

Director Sullivan stated that also enclosed was the Talcott Resolution Quarterly Statement for April 1, 2022 through June 30, 2022 showing the position of our pension funds. Director Sullivan also stated that a Talcott Resolution confirmation statement was enclosed showing the additional premium we had sent them in the amount of \$20,000.00.

AGENDA #4 REPORTS OF OTHER COMMISSIONERS:

Chairman Demicco stated that he attended the CMEEC meetings and the Borough of Jewett City Monthly Meeting.

Chairman Throwe stated he had attended CMEEC meetings.

AGENDA #5 RATIFY PREVIOUS VERBAL DECISION TO BEGIN LINE OF CREDIT PROCESS WITH JEWETT CITY SAVINGS BANK:

Comm. Comfort made the motion to ratify the verbal decision to begin a line of credit process with the Jewett City Savings Bank in in the amount of \$500,000.00. The motion was seconded with all in favor. Director Sullivan noted this money would be to support working capital expenditures at the Wastewater Treatment Plant. He also informed the Board that he had heard from Jewett City Savings Bank that our application was approved.

AGENDA #6 DISCUSS AND REVIEW BOROUGH SERVICES REPORT:

Director Sullivan reviewed the report that was enclosed in the board book for the meeting.

AGENDA #7 DISCUSS AND TAKE APPROPRIATE ACTION ON RECONNECTION CHARGE POLICY:

After some discussion on the change in rate from \$25.00 to \$30.00 for reconnection after being terminated for non-payment, Chairman Demicco made the motion to accept the revised policy entitled 'Reconnection Charge' as written and presented. The motion was seconded with all in favor.





AGENDA #8 SEWER UPDATE:

Director Sullivan stated that the chemical analysis is testing at or below permit levels.

Director Sullivan updated the Board that a temporary permit has been issued for the flood wall project. He stated that the next step is to go out for bid for the project. Chairman Demicco asked when he thought this project would start. Director Sullivan answered that it would probably be next year because he didn't expect anyone starting this fall.

AGENDA #9 OTHER BUSINESS:

Director Sullivan informed the Commissioners that there has been discussion of installing charging stations for electric vehicles in front of the Griswold Town Hall. He stated that he emailed Dana Bennett, First Selectwoman, about paying the annual charge for software for the next three years at the annual amount of \$596.00 (subject to change). He stated that she replied that they hadn't budgeted for the first year but would do so the next two years. After some discussion, Chairman Demicco requested a letter or some document be written up to show their commitment to paying the software cost.

Also discussed was the inventory of electric meters and the lead time of delivery along with long waits on ordering most materials.

Director Sullivan informed the Board that NAGE negotiations would resume on September 13th.

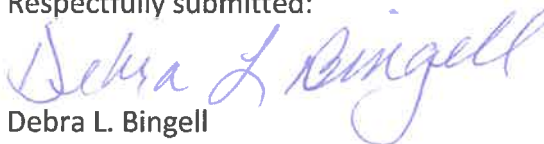
Comm. Comfort asked about the possibility of purchasing the land that Eversource owned behind our Wilson/Hill Street Substation. Director Sullivan stated that he had talked to Eversource a while back and was told there were some environmental issues at that time but have not yet heard back from them.

AGENDA #10 ADDRESS PUBLIC CONCERNS:

Director Sullivan stated that he had nothing at the time of preparing this agenda.

With no further business to come before the Board, Chairman Demicco made the motion to adjourn the meeting at 5:01 pm. The motion was seconded with all in favor.

Respectfully submitted:



Debra L. Bingell
Secretary to the Board