

**JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES
BOARD OF COMMISSIONERS'
MEETING MINUTES**

January 10, 2024

The regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday, January 10, 2024 at 4:30 pm.

The meeting was called to order at 4:32 p.m. by Chairman Demicco with Commissioner Kenneth Comfort, Commissioner James Derusha, and Kenneth Sullivan, Director of Utilities, present. Linda Reagan, recording.

AGENDA ITEM #2 CONGRATULATE CHAIRMAN DEMICCO ON HIS RE-APPOINTMENT TO THE BOARD.

Congratulations were given to Louis Demicco III for his re-appointment to the Board for a three-year term.

AGENDA ITEM #3 DISCUSS AND TAKE APPROPRIATE ACTION ON APPOINTING A CHAIRMAN FOR CALENDAR YEAR 2024.

Commissioner Comfort made the motion to re-appoint Chairman Demicco for calendar year 2024. The motion was seconded by Commissioner Derusha. All in favor; **motion carried.**

AGENDA ITEM #4 DISCUSS AND TAKE APPROPRIATE ACTION ON DESIGNATION OF VOTING DELEGATES AND ALTERNATE TO THE CMEEC BOARD.

Chairman Demicco made the motion to approve the resolution that appoints Chairman Demicco and Ken Sullivan as representatives of the Jewett City DPU on the Board of Directors at CMEEC and James Derusha to serve as Alternate representative with terms ending December 31, 2026. Commissioner Comfort seconded. All in favor; **motion carried.**

AGENDA ITEM # 5 APPROVE THE MINUTES OF THE REGULAR MONTHLY MEETING OF DECEMBER 13, 2023.

Commissioner Comfort made the motion to accept the minutes of the December 13, 2023 as presented. Commissioner Derusha seconded. All in favor; **motion carried.**

AGENDA ITEM #6 READING OF COMMUNICATIONS

Director Sullivan stated that the one communication received was a Talcott Resolution confirmation of additional premium payment.

AGENDA ITEM #7 REPORTS OF OTHER COMMISSIONERS

Chairman Demicco stated that he had attended the audit committee meeting at CMEEC and the Borough monthly meeting. Commissioner Derusha attended the borough meeting.

AGENDA ITEM #8 DISCUSS AND TAKE APPROPRIATE ACTION ON METER DEPOSIT INTEREST RATE.

Interest rate remained unchanged from last year at the bank; therefore, unchanged at the JCDPU. No action needed.

AGENDA ITEM #9 DISCUSS AND TAKE APPROPRIATE ACTION ON QUOTE FROM I-M TECHNOLOGY FOR SERVER MIGRATION.

Director Sullivan stated that the quote for \$3720.00 was for server migration to the cloud. This will retire the old server that we currently have in the office and put us in a much better position from a cyber security perspective with a cloud-based server. Commissioner Comfort made the motion to approve paying \$3720 for server migration. Commissioner Derusha seconded. All in favor; **motion carried.**

AGENDA ITEM #10 DISCUSS AND TAKE APPROPRIATE ACTION ON PURMA INVOICE.

Director Sullivan recommended that JCDPU retain PURMA and pay the invoice in the amount of \$1300 for calendar year 2024. This fee has remained the same for quite some time. PURMA offers risk management solutions and education for publicly owned utilities and municipalities. Chairman Demicco made the motion to pay the PURMA invoice. Commissioner Derusha seconded. All in favor; **motion carried.**

AGENDA ITEM #11 DISCUSS AND TAKE APPROPRIATE ACTION ON PUMIC INVOICE.

Director Sullivan recommended paying the invoice in the amount of \$9041.24 for liability insurance. He also stated that within the next 1-2 years we should evaluate the insurance we have through PUMIC and through USI to look for any overlap of coverage. Commissioner Comfort made the motion to pay the invoice. Commissioner Comfort seconded. All in favor; **motion carried.**

AGENDA ITEM #12 SEWER UPDATE.

Director Sullivan stated that we may have to resort to extreme measures at the waste water treatment plant to keep up with the flow due to the recent heavy rains.

Discussion was held about recent recommendation by Ashley Lucht, Quantified Ventures, with regard to paying off CWF Loan in the amount of approximately \$540,000 to save \$7,000 in interest. The Board had questions about that recommendation and subsequently, tabled the recommendation for now, pending additional information.

AGENDA ITEM #13 ADDRESS PUBLIC CONCERNS.

None.

AGENDA ITEM #14 OTHER BUSINESS.

Commissioner Comfort questioned whether or not there was any news on the former Eversource substation by the little league field. Director Sullivan stated he had not heard back from them with regard to JCDPU purchasing the property for potential storage of poles.

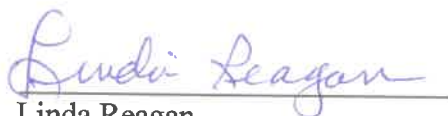
AGENDA ITEM #15 EXECUTIVE SESSION

Chairman Demicco made the motion at 4:55 p.m. to enter Executive Session to discuss urgent business sensitive and confidential matters. Commissioner Comfort seconded. With all in favor; motion carried.

Chairman Demicco moved the meeting back into regular session at 5:15 p.m. noting that no action was taken in executive session.

With no further business to come before the Board, Chairman Demicco made the motion to adjourn the meeting at 5:15 pm. Commissioner Comfort seconded. All in favor; **motion carried.**

Respectfully submitted by,



Linda Reagan
Acting Secretary to the Board