

BOARD OF COMMISSIONERS' MEETING
9 EAST MAIN ST.
JEWETT CITY, CT 06351

REGULAR MEETING

October 9, 2024

4:30 P.M.

AGENDA

1. Call to order.
2. Approve the minutes of the special meeting of September 11, 2024 and the regular meeting of September 11, 2024.
3. Reading of Communications.
4. Reports from other Commissioners.
5. Sewer update.
6. Other business.
7. Address public concerns.
8. Executive session.

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AGENDA ITEM #1

CALL TO ORDER.

OCTOBER 9, 2024

AGENDA ITEM #2

APPROVE THE MINUTES OF THE SPECIAL MEETING OF SEPTEMBER 11, 2024
AND THE REGULAR MEETING OF SEPTEMBER 11, 2024.

- Enclosed are the minutes of the meeting.

JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES

**BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES**

September 11, 2024

The special meeting of the Board of Public Utilities Commissioners was held in the office of the Jewett City DPU on Wednesday September 11, 2024 at 4:30PM

AGENDA ITEM #1 CALL THE MEETING TO ORDER: Chairman Demicco called the meeting to order at 4:30PM

AGENDA ITEM #2 ROLL CALL: Chairman Demicco took a roll call with Commissioner Derusha present. Commissioner Comfort was absent. A quorum was met. Also in attendance was Kenneth S. Sullivan, Director of Utilities and Linda Reagan, Administrator.

Chairman Demicco read the call of the meeting: TO DISCUSS AND TAKE APPROPRIATE ACTION ON THE PROPOSED SEWER USER FEE RATE INCREASE AFTER THE PUBLIC HEARING THAT WAS HELD ON AUGUST 29, 2024. The notice was posted on the Griswold Town Hall bulletin board, at the Borough of Jewett City office, and the JCDPU office bulletin board. A copy of the notice and agenda is attached.

AGENDA ITEM #3 PUBLIC CONCERNS: Chairman Demicco stated that is has been more than 10 days since the Public Hearing where the 7% Sewer User Rate increase was announced and discussed. He asked if anyone present had any questions or concerns.

AGENDA ITEM #4 MOTION IS NEEDED TO FORMALLY ADOPT THE PROPOSED SEWER RATE INCREASE OF 7%: With no questions from anyone present, Chairman Demicco made the motion to formally accept and adopt the increase of 7% to the sewerage treatment plant user fees that were referenced in the Public Hearing on August 29, 2024, and that the rate increase will become effective on October 1, 2024, for all bills issued on or after that date. The motion was seconded with **all in favor**.

With no other business to come before the Board, Chairman Demicco made the motion to adjourn the meeting at 4:33PM. The motion was seconded with **all in favor**.

Respectfully submitted by,



Todd A. Sklodosky
Secretary to the Board

JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES

**BOARD OF COMMISSIONERS'
MEETING MINUTES**

September 11, 2024

The regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday September 11, 2024, at 4:34 pm.

AGENDA ITEM #1 ROLL CALL: Chairman Demicco with Commissioner James Derusha, and Kenneth Sullivan, Director of Utilities, was present. Also in attendance was Linda Reagan and Todd Sklodosky, recording. Commissioner Comfort was absent.

AGENDA ITEM #2 APPROVE THE MINUTES OF THE REGULAR MONTHLY MEETING OF AUGUST 14, 2024.

Chairman Demicco made the motion at 4:34PM to accept the regular meeting minutes of August 14, 2024. Commissioner Derusha seconded. All in favor; **motion carried.**

AGENDA ITEM #3 READING OF COMMUNICATIONS.

Director Sullivan commented on using online ordering at Walmart for supplies. Concerns for online ordering and credit card protection were discussed. Chairman Demicco made the motion to accept online purchases. Commissioner Derusha seconded. All in favor; **motion carried.**

AGENDA ITEM #4 REPORTS OF OTHER COMMISSIONERS

Chairman Demicco reported that it has been a slow month with the exception of some Sewer Plant meetings.

AGENDA ITEM # 5 SEWER UPDATE.

Director Sullivan advised the Board that the Sewer Plant is operating within permit levels.

Director Sullivan provided an update to the Sewer budget overhead costs from 35% to 41% due to financial findings that have little impact to the overall budget.

A briefing on switching the Sewer ditches from Director Sullivan was conveyed with the work beginning sometime in October 2024, to switch ditch number two to ditch number one. Further discussion on the mixers failing on ditch number two and how the replacement works were mentioned.

AGENDA ITEM #6 OTHER BUSINESS.

Director Sullivan made mention to add agenda number seven for any public concerns. Chairman Demicco motioned to add agenda number seven seconded by Commissioner Derusha. All in favor; **motion carried.**

AGENDA ITEM # 7 PUBLIC CONCERNS.

No public concerns were mentioned.

Chairman Demicco made the motion at 4:42PM to enter into an executive session.

AGENDA ITEM # 8 EXECUTIVE SESSION.

The meeting was moved back into regular session and motion was made by Chairman Demicco to adjourn the meeting at 5:23PM. Commissioner Derusha seconded. All in favor; **motion carried.**

Respectfully submitted by,



Todd A. Sklodosky
Secretary to the Board

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AGENDA ITEM #3

READING OF COMMUNICATIONS.

- None at this time.

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AGENDA ITEM #4

REPORTS FROM OTHER COMMISSIONERS.

- Commissioners and Chairman can report on any business from other boards or committees that they sit on.

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AGENDA ITEM #5

SEWER UPDATE.

- Director to update the Board.
- JCDPU has made many fixes to small items at the wastewater treatment plant. All those fixes are necessary prior to switching ditches. Switching ditches would need to be done as soon as possible and still working towards the end of October as the date for switching ditches to occur by.

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AGENDA ITEM #6

OTHER BUSINESS.

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AGENDA ITEM #7
ADDRESS PUBLIC CONCERNS.

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AGENDA ITEM #8
EXECUTIVE SESSION.