

MINUTES OF THE  
REGULAR MEETING OF THE  
  
JOINT STRATEGIC PLANNING COMMITTEE  
OF THE  
BOARDS OF DIRECTORS OF  
  
CONNECTICUT MUNICIPAL ELECTRIC ENERGY COOPERATIVE  
AND  
CONNECTICUT TRANSMISSION MUNICIPAL ELECTRIC ENERGY COOPERATIVE

December 2, 2021

A Regular Meeting of the Joint Strategic Planning Committee of the Boards of Directors of Connecticut of Connecticut Municipal Electric Energy Cooperative (“CMEEC”) and Connecticut Transmission Municipal Electric Energy Cooperative (“CTMEEC” dba “Transco”) met via Zoom and telephonically on Thursday, December 2, 2021, at 1:00 p.m.

The meeting was legally noticed in compliance with Connecticut General Statutes and all proceedings and all actions thereafter recorded occurred during the publicly open portions of the meeting.

**The following Committee Members participated via Zoom and telephonically:**

Bozrah Light & Power: Scott Barber  
Groton Utilities: Ronald Gaudet, Jeffrey Godley  
Groton Municipal Representative: Mark Oefinger  
Jewett City Department of Public Utilities: Louis Demicco  
Norwich Public Utilities: Christopher LaRose, Robert Staley  
South Norwalk Electric & Water: David Westmoreland  
Third Taxing District, East Norwalk: Kevin Barber

**The following Non-Voting Members participated via Zoom and telephonically:**

Bozrah Municipal Representative: Joseph Cirrito  
Groton Utilities: Keith Hedrick  
Jewett City Municipal Representative: George Kennedy  
South Norwalk Electric and Water: Alan Huth

**The following CMEEC Staff participated via Zoom and telephonically:**

Dave Meisinger, CMEEC CEO  
Margaret Job, CMEEC Paralegal and Compliance Specialist

**Others participated via Zoom and telephonically:**

David Silverstone, Esquire, Municipal Electric Consumer Advocate

Ms. Job recorded.

Committee Chair Mark Oefinger called the meeting to order at 1:00 p.m. He stated for the record that today's meeting is being held telephonically and via Zoom.

**Specific Action Items**

**A Public Comment Period**

No public comment was made.

**B Roll Call**

Ms. Job conducted roll call with each participant responding individually as their names were called. Committee Chair Oefinger confirmed a quorum was present.

**C Approve the Minutes of the September 9, 2021 Regular Meeting of the Joint Strategic Planning Committee**

**A motion was made by Committee Member Jeffrey Godley, seconded by Committee Member Kevin Barber to Approve the Minutes of the September 9, 2021 Regular Meeting of the Joint Strategic Planning Committee, with Committee Member Ronald Gaudet abstaining.**

**Motion passed.**

**D Quarterly Update of Progress / Status of Strategic Initiative Goals (Review of Gantt Chart)**

Mr. Meisinger walked the Committee through the summary of the Strategic Initiatives as reflected in the updated Gantt Chart that was provided in advance of the meeting, providing a thorough review of each of the Goals under the six key Strategic Priorities and providing an updated status of each, focusing on developments that had occurred since the last meeting of this Committee on September 9, 2021. The Committee was provided an opportunity to ask questions related to each of the Goals summarized.

After brief discussion related to dates for completion on some of the Goals under the Organizational Development initiative, Mr. Meisinger stated that those dates will be revisited for completion and moved forward as appropriate. He added that the Strategic Plan is a five-year plan with CMEEC staff having completed more than half of the goals in the first year.

Committee Chair Oefinger stated that the Goals will continue to be reviewed by the Governance Committee going forward. Mr. Meisinger added that future reporting highlighting items completed under the Goals will be conducted with the Governance Committee and that the updated Gantt chart can be included in the Board package for informational purposes following such Governance Committee meetings. Lengthy discussion followed related to Board package assembly and order of documents within the package. Mr. Meisinger informed the Committee that the assembly of the Board package will be revisited in 2022, as part of a few of the Goals under the Strategic Plan.

**F New Business**

There was no new business.

**G Adjourn**

**A motion was made by Committee Member Kevin Barber, seconded by Committee Member Godley to adjourn.**

**Motion passed unanimously.**

The meeting was adjourned at 2:02 p.m.