

MINUTES OF THE
SPECIAL MEETING OF THE
STRATEGIC PLANNING COMMITTEE
OF THE
BOARDS OF DIRECTORS OF
CONNECTICUT MUNICIPAL ELECTRIC ENERGY COOPERATIVE
AND
CONNECTICUT TRANSMISSION MUNICIPAL ELECTRIC ENERGY COOPERATIVE

February 21, 2020

A Special Meeting of the Joint Strategic Planning Committee of the Boards of Directors of Connecticut Municipal Electric Energy Cooperative (“CMEEC”) and Connecticut Transmission Municipal Electric Energy Cooperative (“CTMEEC” and “Transco”) met at the CMEEC offices located at 30 Stott Avenue, Norwich, CT on Friday, February 21, 2020 at 10:00 a.m.

The meeting was legally noticed in compliance with Connecticut General Statutes and all proceedings and all actions hereafter recorded occurred during the publicly open portions of the meeting.

The following Committee Members participated:

Bozrah Light & Power: Scott Barber
Groton Utilities: Ronald Gaudet, Jeffrey Godley, Esquire
Groton Municipal Representative: Mark Oefinger
Jewett City Department of Public Utilities: Louis Demicco (via telephone)
South Norwalk Electric & Water: David Westmoreland
Third Taxing District: Kevin Barber (via telephone)

The following CMEEC staff participated:

Dave Meisinger, CMEEC CEO
Robin Kipnis, Esquire CMEEC General Counsel
Michael Lane, CMEEC CFO
Bella Chernovitsky, CMEEC Director of Business Intelligence
Justin Connell, CMEEC Director of Sustainability and Services
Michael Cyr, CMEEC Director of Portfolio Management
Michael Rall, CMEEC Director of Asset Management
Scott Whittier, CMEEC Director of Enabling Services

Other participants:

David Silverstone, Esquire, Municipal Electric Consumer Advocate

Ms. Kipnis recorded.

Board Chair Kevin Barber called the meeting to order at 10:00 a.m. He noted for the record that this meeting is being held at the CMEEC offices located at 30 Stott Avenue, Norwich, CT via telephone and in person. He asked those participating by telephone and those sitting in the room to identify themselves for the benefit of all to know who was present at today's meeting. Board Chair Barber confirmed a quorum was present.

Specific Action Item:

A Public Comment Period

No public comment was made.

B Selection of Joint Strategic Planning Committee Chair

Committee Member Ronald Gaudet made a **Motion**, which was **Seconded** by Committee Member Jeffrey Godley, to nominate Committee Member Mark Oefinger as Committee Chair. There being no other nominations, the **Motion passed unanimously**.

Committee Member Mark Oefinger assumed as Chair and proceeded with the agenda. The Committee discussed whether the Committee should be an "Ad Hoc" committee of the Board or a Standing Committee. It was determined that the Committee would at this time be considered an Ad Hoc Committee which would be re-evaluated at a later time to determine whether it should be a Standing Committee of the Boards.

C Creation of Strategic Planning Charter

The Committee reviewed and discussed the proposed Strategic Planning Committee Charter that had been provided with the meeting materials.

A motion was made by Committee Member Godley, seconded by Committee Member Gaudet to adopt the Strategic Planning Committee Charter as revised in the meeting.

Motion passed unanimously.

D Use of Tim Blodgett (Hometown Connections) as Facilitator

The Committee next discussed whether it would be advantageous to use Tim Blodgett as an outside facilitator for the strategic planning process. Dave Meisinger recommended that the Committee use his services due to his experience in the energy sector and public power as well as his experience in leading boards and staff through strategic planning sessions. The Committee was unanimously in concurrence.

E Process and Schedule for Strategic Planning

Discussion ensued over the proposed schedule for Strategic Planning Sessions, noting that the first date that Tim Blodgett will meet with the Board and Staff will be April 14, 2020 with meetings to occur at least monthly after that until adoption by the Board of the Strategic Plan. It was urged to get the schedule of meetings mailed out to the Board. Other than the first session in April and the last session, it was determined that although the Board, as a whole, will be invited, the Strategic Planning Committee will be working closely with Dave Meisinger.

In addition, it was suggested that Tim Blodgett have individual conversations with CMEEC Board members as part of the strategic planning process or a break-out session with each individual CMEEC Board member, perhaps by conference call.

The next tasks for the Committee were identified as sending out the survey to CMEEC Board and staff and to ask Tim Blodgett to provide materials for the Board as a background to what strategic planning is, why it's important and what are the expectations of a board with respect to the strategic planning process.

There being no further business to come before this Committee, Chair Oefinger entertained a motion to adjourn.

A motion was made by Committee Member David Westmoreland, seconded by Committee Member Godley to adjourn.

The meeting was adjourned at 11:01 a.m.